

Dear Sir/ Madam,

Subject: Gas and Electricity Provision April 2020 – March 2021

As a subscriber to The Procurement Service you currently have the ability to take advantage of the Council's discounted gas and electricity contracts and benefit from the scale of our whole procurement.

I have noticed on our database that you do not currently use our utilities contract and I would like to offer you the chance to sign up to the utilities contract for the period 1st April 2020 – 31st March 2021.

Our utilities supplies are purchased over a 6 month period prior to delivery in order to obtain the best possible value for our customers. Due to this we have to inform our suppliers by the 20th September 2019 of those customers that will be using the contract from 1st April 2020, therefore if you would like to take advantage of the Council's bulk buying power and transfer to the BCC utilities contract please complete the attached form and email it back to Tina.K.Nandra@birmingham.gov.uk by no later than the 13th September 2019.

If you have any questions about the service please see the enclosed Utilities FAQs sheet and if you require any further information please contact us via the CPS helpdesk whose contact details are below.

Please remember that even if you choose to not take up this offer you can still benefit from the many other contracts available through your subscription. **Subscription fees for schools that have identified they will be using the utilities contract for 2020-2021 will not increase compared to the 2019-2020 rates.** Please visit www.birminghameducationsupportservices.co.uk/Services/3519 for the latest information on the contracts that we have available and to see our free health check offer.

Yours faithfully



Claire Lewis

Assistant Category Manager – Business & Commercial Development
Corporate Procurement